

Education, Scholarships, Apprenticeships and Youth Entrepreneurship
Programme in Romania Financed by the EEA Grants 2014-2021
2021 Cooperation Projects in Higher Education Area
EMERALD - European network for 3D printing of biomimetic mechatronic systems
21-COP-0019

First Transnational Project Meeting

Kick-off meeting hosted by Technical University of Cluj-Napoca

27th February – 1st of March 2022 – CLUJ-NAPOCA/ROMANIA

Monday 28th February - Room 11, Faculty of Automotive, Mechatronics and Mechanical Engineering, 9:00

1. Information/Bilateral contracts
 - 1.1 Information from National Agency
 - 1.2 Contracts and annexes
2. Project management:
 - 2.1 Eligibility of the staff members involved in the project (hiring issues)
 - 2.2 Collection of activity reporting by the coordinator: organization and calendar (timesheets) - Dan Stan

10:15 Coffee break 10:30

- 2.3 Role of the leaders of Intellectual Outputs
- 2.4 Tools (Microsoft Teams, WhatsApp group)
- 2.5 Validation of the distribution of tasks - Each partner will present the plan for each activity they have ownership - Part 1
- 2.6 Calendar of the project/deadlines/milestones

12:00 Lunch 13:00

- 2.9 State of progress of the production of the Intellectual Outputs
- 2.10 Validation of the distribution of tasks - Each partner will present the plan for each activity they have ownership - Part 2

15:30 Coffee break 15:45

3. Short-term joint staff training: who? which dates?
4. Intensive Programmes for higher education students: who? which dates?
5. Communication in our institutions / How to involve colleagues in the project
6. Calendar of the next events
7. Evaluation of the project

17:00 End of the session

Tuesday 1st of March – CREIC (Centrul Regional de Excelență pentru Industrii Creative), 9:00

- 8. Mutual presentation for new incomers in the meeting**
- 9. Validation of the distribution of tasks - Each partner will present the plan for each activity they have ownership - Part 3**
- 10. Partner experience in Bio-Mechatronics/3D printing: general feedback**
- 11. Conclusions**

11:30 End of the Transnational Project Meeting.