

EMERALD: European network for 3D printing of biomimetic mechatronic systems EEA & Norway Grant - Contract No. 21-COP-0019

TRANSNATIONAL PROJECT MEETING

(organized by Politehnica University of Bucharest, Romania)

31st of August 2022

Session 1	
10:00	Opening and Welcome ceremony: Prof. Nicolae Ionescu / Associate Prof. Diana Băila (Politehnica University of Bucharest, Romania)
10:10	Partners presentation - each partner presents the team and organization in 5 minutes
10:45	Information from the ANPCDEF agency / important aspects related to the contracts and annexes (Assoc. Prof. Răzvan Păcurar, TUCN, project manager)
11:15	Project management (Assoc. Prof. Răzvan Păcurar, project manager) <ul style="list-style-type: none"> - Eligibility of the staff members involved in the project (hiring issues / hiring categories/ responsibilities) - Collection of activity reporting by the coordinator: organization and calendar (timesheets, deadlines/milestones) - Important tools (Mobility tool, Dropbox, WhatsApp, Teams, Drive, etc)
12:00	Coffee break
12:30	Role of the leaders of intellectual Outputs (Assoc. Prof. Răzvan Păcurar, TUCN, project manager)
12:45	Validation of the distribution of tasks - Each partner will present the plan and status for each activity they have ownership (15 minutes per presentation) <ul style="list-style-type: none"> - IO1 – EMERALD e-book for developing of biomimetic mechatronic systems (Assoc. Prof. Răzvan Păcurar, TUCN, Romania) - IO2 - EMERALD e-toolkit manual for digital learning in producing biomimetic mechatronic systems (Prof. Filippo Sanfilippo, UiA, Norway) - IO3 - BRIGHT e-learning VR / AR platform for programming and using of biomimetic mechatronic systems (Branislav Rabara, BIZZCOM s.r.o., Slovakia) - IO4- EMERALD e-case studies for project based learning method used in developing, testing and manufacturing of new biomimetic mechatronic systems made by 3D printing technologies (Assoc. Prof. Filip Gorski, PUT Poznan, Poland)
13:45	Q&A with partners comments and discussions on the possibility of formation micro-working groups
14:00	Ending of session 1 / Lunch break

1st of September 2022

Session 2	
10:00	<p>Financial and administration rules (Assoc. prof. Răzvan Păcurar, TUCN)</p> <ul style="list-style-type: none"> - Status related to the activity reported so far (timesheets + fulfilling the timesheets) (all partners) - Status about financial expenses (financial balance) (all partners) - Aspects related to the next future expenses (that are eligible) and reporting of timesheets
10:30	<p>Communication, Dissemination and Exploitation (incl. Multiplier Events) + status of files uploaded on Teams / drives related to the EMERALD project (Assoc. Prof. Răzvan Păcurar, TUCN, project manager)</p>
11:00	<p>Project implementation in the partner institutions (each partner)</p> <ul style="list-style-type: none"> - Identifying of potential calls for applying to future common projects in the frame of EEA grants, ERASMUS, HORIZON programs, signing of ERASMUS bilateral agreements, running common BSc./ MSc. Diploma projects, etc.) (Associate prof. Diana Băilă, Politehnica University of Bucharest, Romania and Branislav Rabara, BIZZCOM s.r.o., Slovakia)
11:30	Coffee break
12:00	<p>Setting updates, tasks and responsibilities</p> <ul style="list-style-type: none"> - State of progress of the production of the Intellectual Output 1 / monitoring / urgent aspects that must be considered for the first Intellectual output (IO1) to be delivered in finalized variant at the EMERALD summer school (Assoc. Prof. Răzvan Păcurar, TUCN, project manager) - Planning of the production of the Intellectual Output 2 / monitoring / urgent aspects that must be considered for the first Intellectual output (IO2) to be delivered in finalized variant in January 2023 (Prof. Filippo Sanfilippo, University of Agder, Norway) - Disseminating plan for the entire project (in the frame of the Intellectual Output 4 that is coordinated by PUT Poznan, Poland (Assoc. Prof. Filip Gorski, PUT Poznan, Poland)
13:00	<p>Setting of details related to the next following activities to be organized on the EMERALD project</p> <ul style="list-style-type: none"> - Organizing of Learning Teaching Training activity (summer school) in the period 12-23 September 2022 at the University of Agder, Norway (Assoc. Prof. Răzvan Păcurar, TUCN, project manager and Prof. Filippo Sanfilippo, University of Agder, Norway) - Organizing of TPM activity in January 2023 (Assoc. Prof. Filip Gorski, PUT Poznan, Poland) - Organizing of ME activity in February 2023 (Assoc. Prof. Răzvan Păcurar, TUCN, project manager)
13:30	<p>Q&A with partners comments and discussions about financial, dissemination, implementation, future activities planes to be organized in the EMERALD project, responsibilities etc.</p>
13:45	Final conclusions
14:00	Ending of session 2 / Lunch break