

Education, Scholarships, Apprenticeships and Youth Entrepreneurship
Programme in Romania Financed by the EEA Grants 2014-2021
2021 Cooperation Projects in Higher Education Area
EMERALD - European network for 3D printing of biomimetic mechatronic systems
21-COP-0019

Minutes of meeting
TRANSNATIONAL PROJECTS MEETING TPM 4
11th – 12th of September 2023
BIZZCOM s.r.o., Slovakia

Hosted by: BIZZCOM s.r.o., Slovakia

Location and venue: Bucany, BIZZCOM s.r.o., Slovakia

Contact: branislav_rabara@bizzcom.sk

Participants:

Nr.	Name	Organization
1	Rabara Branislav	BIZZCOM
2	Martin Zelenay	BIZZCOM
3	Diana Irinel Băilă	UPB
4	Filippo Sanfilippo	UiA
5	Morten Ottestad	UiA
6	Filip Gorski	PUT
7	Remigiusz Labudzki	PUT
8	Răzvan Păcurar	TUCN
9	Emilia Sabău	TUCN
10	Alin Pleșa	TUCN
11	Alexandru Ianoși	TUCN

At the event organized at the BIZZCOM Company, in Bucany, Slovakia was participating 11 persons from the EMERALD partner's project.

The first day starts with Opening, Welcome ceremony and presentation of the Agenda: Eng. Branislav Rabara, director of BIZZCOM s.r.o. company (Slovakia). The tasks were presented in detail, starting with Information from the National Agency, regarding the Final Report, presented by from Assoc. Prof. Răzvan PĂCURAR, TUCN.

The project manager presents a quick overview on the status of each IO deliverables (IO3 and IO4) and the dissemination, communication plan and status of indicators that still needed to be fulfilled in the EMERALD project.

Eng. Martin Zelenay (BIZZCOM s.r.o.) from the leading responsible institution for IO3 presents the status and summary of currently prepared deliverables for the e-learning platform / updates per each institution / thematic room + finalizing of the EMERALD e-learning platform in Kuula. Each partner discussed the plan and status for the ongoing IO activities.

Assoc. Prof. Filip GÓRSKI (PUT Poznan, Poland the leading responsible institution for IO4) presents the status of the Intellectual Output – IO4 - EMERALD e-case studies for project based learning method used in developing, testing and manufacturing of new biomimetic mechatronic systems made by 3D printing technologies.

Important detailed about indicators / dissemination / communication plan was discussed together with the Norwegian partner Filippo SANFILIPPO, University of Agder (UiA).

At the end of the first day, all partners agreed on the journals in which to publish the scientific articles, necessary as indicators for the project.

Next following day, the discussion continued based on the meeting agenda.

The status related to financial and administration final report was discussed with all partners. The financial and administration rules were presented by Assoc. prof. Răzvan PĂCURAR, TUCN.

Status related to the activity reported so far: timesheets, fulfilling the timesheets, last expenses and reporting of last timesheets in accordance with the Notification sent and approved by the Agency in July 2023) was discussed with all partners.

Assoc. Prof. Răzvan PĂCURAR, TUCN presents the document regarding the final audit (forms, content, report). Was discussed the tasks and responsibilities related to documents that are needed to be prepared for the final report on the EMERALD website (with contribution of all partners).

Was update and finalized the plan related to the EMERALD project indicators, necessary to be realized "in common" with all partners of the EMERALD consortium institutions / validating the plan by all partners.



Aspects related to the organizing of Multiplier Event in Bucany (September 2023) was presented and discussed.

All the partner were requested to send the financial balance / audit form for the Final Report.

Final conclusions were drawn.

At this meeting all the participants signed the Participant List for the TPM 4 meeting.

Contact:

Eng. Branislav Rabara
BIZZCOM s.r.o. Slovakia

September 2023

